

**MEMORANDUM OF UNDERSTANDING BETWEEN
THE TEXAS JUVENILE JUSTICE DEPARTMENT
AND
MEADOWS MENTAL HEALTH POLICY INSTITUTE**

AMENDMENT #1

The **Texas Juvenile Justice Department**, hereinafter **TJJJ**, and the **Meadows Mental Health Policy Institute** (MMHPI), hereinafter (each a Party and collectively, Parties), acknowledge that they have previously entered into a Memorandum of Understanding (MOU) with regard to the collaboration between the above-named Parties to develop the Texas Continuum of Care Project (Project) period of **June 25, 2024**, through **June 30, 2026**. This MOU is identified as **Contract Number CON0001646**.

Both parties wish to continue the relationship that exists without a lapse in services. MMHPI agrees to continue to with the project under the existing contract, and the TJJJ agrees to continue to with the project during the term of this contract.

MMHPI represents and warrants that the individual signing this Amendment is authorized to sign this document on behalf of MMHPI and to bind MMHPI under this Amendment.

The parties hereto agree to be bound by the terms of the existing contract and amendments, if any, agreeing that the current provisions, terms, and conditions shall remain in full force and effect up until the date of termination and to remain bound by any terms or requirements that survive contract termination.

Pursuant to Section 11 Amendments, the MOU may be amended to reflect the following revisions. Therefore, the parties agree to amend **Contract Number CON0001646** as follows:

Pursuant to Section 4 Funding, following approval of a Grant Award Modification by the Department of Justice, Office of Justice Programs, on February 3, 2026.

The funding amount for the MOU is reallocated from **\$765,000.00** by **\$54,600.00**; therefore, the MOU total amount is increased to **\$819,600.00**, unless modified by a written amendment to this MOU.

Section 4 is deleted and replaced with the following:

4. Funding:

- TJJJ will subcontract with MMHPI in the amount of **\$819,600.00**.
- *Necessary Products and Services*. MMHPI shall provide all commercially reasonable products and services not specifically mentioned in this MOU that are necessary to provide the service plan described herein. This includes, but is not limited to, training registration fees and both in and out-of-state travel required for project staff and Council members to attend planning meetings, to organize and host SIM mapping activities, to visit relevant probation regions and sites, and to attend any applicable or required training. Any travel performed by MMHPI under

this section must be pre-approved in writing by TJJD and is contingent upon the approval of the federal granting agency for the Project.

• *Compensation.* TJJD agrees to pay MMHPI an amount equal to, but not to exceed \$819,600 for all services over the entire term of the grant, to include any grant extensions or continuations mutually approved by the granting agency and MMHPI. Compensation is contingent upon the receipt of grant funding from the Office of Juvenile Justice and Delinquency Prevention. TJJD will disburse grant funds monthly based on expenses incurred by MMHPI over the grant period. TJJD agrees the grant funds will be allocated in accordance with the table below:

Service Category	Total Amount Billable over the Grant Term
Salary and fringe for the following positions dedicated to services under this Agreement in part or in full: Project Director; Senior Director for Youth Justice and Family Policy; Director of Cross-System Integration; Senior Director for Child and Family Policy; Senior Vice President of Child and Family Policy; Director of Research, Evaluation, and Performance Center for Justice and Health; Executive Director for the Center for Child and Family Wellness	\$653,800
Indirect costs associated with providing services under this Agreement	\$54,500
Subcontractor Expense	\$94,700
Supplies	\$200
Travel	\$16,400
TOTAL	\$819,600

- *Reduction of Grant Award.* In the event the grant award is an amount less than \$819,600, TJJD agrees to adjust expectations for deliverables and services accordingly, through mutually agreed-upon amendments to this agreement.
- *Invoice Submission.* MMHPI will submit an invoice for payment of services to TJJD on a monthly basis, within 10 working days following the end of the invoiced month, by emailing tjjdinvoice@tjjd.texas.gov. MMHPI agrees the requirements for the invoice may be modified at any time as required by TJJD or the federal granting agency. Said invoice shall be on MMHPI's letterhead and include information deemed necessary for adequate fiscal control, including:
 - o An invoice number;
 - o Identifying information assigned to this grant project;
 - o Services performed during the invoiced month reflective of the following categories: salary and fringe of staff, travel, supplies, and expenses; and
 - o The total cost for the invoiced month.

- *Allowable and Unallowable Expenditures.* Grant funds shall not be expended for unallowable items detailed in Appendix II, 2 CFR Part 200, or Texas Grant Management Standards.
- *Withholding Payments.*
 - o Notwithstanding anything to the contrary herein, MMHPI acknowledges that payments due under this MOU may be withheld or permanently suspended, in whole or in part, if MMHPI fails to comply with any federal or state law, administrative rule, or regulation applicable to the Project or if MMHPI materially fails to perform its duties and responsibilities in accordance with the terms and conditions of this MOU and fails to cure any such failure within a reasonable period of time, provided no such failure is the direct or indirect result of TJJD's failure to its duties and responsibilities in accordance with the terms and conditions of this MOU.
 - o If MMHPI fails to reimburse TJJD for discovered unallowable expenditures, TJJD may withhold payments until the amount used on the unallowable expenditures has been completely reimbursed. Prior to withholding payment, TJJD shall provide MMHPI reasonable notice of the intent to withhold payment and the date(s) of intended withholding. MMHPI is offered two levels of appeal regarding decisions to withhold funds. The first level of appeal is to the TJJD Executive Director. The second level of appeal is to the Texas Juvenile Justice Board. The administrative determination rendered by the board is final.

IN WITNESS WHEREOF, the parties hereto have made and executed this Amendment as of the day and year last below written.

MMHPI

[Redacted Signature]

Andy Keller, PhD, President and CEO
Meadows Mental Health Policy Institute

Date: 03/13/26

[Redacted Signature]

Shandra Carter, Executive Director
Texas Juvenile Justice Department

Date: 03/20/2026